

Updated: January 2025*

As part of the Evidence2Practice Ontario (E2P) program, the <u>eHealth</u> <u>Centre of Excellence</u> is providing change management at no cost to support clinicians with the implementation and optimal use of E2P tools.



If you have any questions, please reach out to <u>EMRtools@ehealthce.ca</u> and we will be happy to help!

Installation Guide: Table of Contents

Α.	Import the Custom Forms	2
C	Optional Toolbar Customization	3
B.	Import Flowsheet	4
C.	Set Up Reminders	5
D.	New Tool Version Process	7
F	leart Failure Management Tool - Version 3.0 Update	7
A.	Tool Feedback	12
B.	Overview of Usage Analytics	12



Evidence2Practice Ontario (E2P) Tool Installation Guide

A. Import the Custom Forms

 In PS Suite EMR, from the Records window, choose Settings > Edit Custom Forms.

🔹 PS Suite® EMR (TEST)					—		\times
File Settings Reports M	lessages Wind	ow Help 🛛 🍥	• 🛛	1				
Dr. Catherine Luangxay								
Logout Appointments	Patients Inpa	tients Clients	Addre	ss Book	Handouts	Messa	ages	Records
Dashboard 🔉								
Patient Recor	d - Test, T	wilight						
File Edit Style	Settings	Patient Vi	ew	Data	Letter	(ب	Z	_
Choose Patient	Ed	it Stamps						
<	Ed	it Custom F	orn	ns				
Family Hx	Edit Searches						T	
	Ed	it Cohorts						
Problem List	Ed	lit Reminder	rs					

2. In the **Forms** window, from the **File** menu, choose **Import Form(s)**

e File	Forms			
File	New Custom Form New Encounter Assistant Edit Form Rename Form Duplicate Form Deactivate Form	Ctrl+N Ctrl+Shift+N Ctrl+E Ctrl+R Ctrl+D		Create Encounter Assistant Create Form Edit Form Duplicate
	Import Form(s)			
	Export Form(s) Show Revision History			
	Show Deactivated Forms			
	Restore from Automatic Sav	e		

- 3. Navigate to your **computer's desktop** and double-click the folder that contains the custom form files.
- 4. Click the **custom form(s)** in the list that you want to import.
- Click the **Choose** button. If you are importing multiple forms at once, and depending on the speed of your computer, the import may take 30 seconds or more.
 A message will prompt you when the import is successful.



Optional Toolbar Customization

By default, the tools open as 'pop-up' windows. Selecting and saving this checkbox will default the launching of tools directly into the progress notes section.



Click "Checked" in the box on the right.



B. Import Flowsheet

 In PS Suite EMR, from the Records window, choose View > Show Flowsheet. File Edit Style Settings Patient View Data Letter 🎨 🗹



 Click File > click Utilities > then choose Import Flowsheet Template.

Add Flowsheet for this Patient Add Global Flowsheet	Ctrl+A	eet f	or Mya Test		\sim	
Rename This Flowsheet Delete Flowsheet						
Print	Ctrl+P					
Utilities	>		Import Flow	wsheet Ten	nplate	
			Export Flov	vsheet Tem	plate	
			Export as T	ab Delimite	ed	
			Export as H	ITML		

- 8. Navigate to your **computer's desktop** and double-click the folder that contains the flowsheet files.
- 9. Click the **flowsheet(s)** in the list that you want to import. The flowsheets will be "**.flowsheet**" files.
- 10. Click the **Choose** button. The import may take 30 seconds or more. A message will prompt you when the import is successful.



C. Set Up Reminders

- File Edit Style Settings Patient View Data Letter 🏟 🗹 11. In PS Suite EMR, ✓ TEST, Paula from the Edit Stamps... Edit Custom Forms... Records Edit Searches... window, Edit Cohorts... choose dm Edit Reminders... Settings > Edit Reminders. Edit Reminders of Paula TEST No known New Quick Individual Reminder for Paula TEST ... New Alert for Paula TEST ... Patient pro 🍭 Increase Text Size Ctrl+1 Flu Shot Decrease Text Size Ctrl+↓ Needs BP Criccia
- 12. Click **New Reminder** at the bottom.

Edit Reminders					×
	_				
>> <enter search="" text=""></enter>	_				
Reminders					
#270 GreenBrook DR.TB	^				
AENTO Opioid Only RSS Front					
AFHTO Opioids					
alan depression temp reminder					
Alan - Greenbrook Nursing Test					
alan test angela holdbrook					
alan test smoking reminder					
Alan toolbar 1.0					
Andrew Street FHO Toolbar T					
amprior toolbar					
ASA Candidates					
atypical antipsychotic bw remi					
AV AV dishetes test					
Av diabetes test					
binolar tracking					
Bisphosphonate test					
CDM - Reminder					
CEP Falls Toolbar					
CEP Fall Toolbar Reminder					
Chronic Non Cancer Pain CNC					
Cond_BMD-Osteoporosis Oste	~				
Show Intervention as Reminder:					
Show Custom Form or Stamp:	N/A			\sim	
Priority: O High (scan d	aily)	O Medium (reminder re	port)	O Low (next visit)	O Ignore (do not evaluate)
Delete Reminder		N	ew Reminder		Done

 Enter "E2P
 Toolbar" as the name for the reminder.
 Then click Add Line. 🔹 Edit Reminders

<enter search="" text=""></enter>	Re	eminder Name: E2P Toolbar		
Reminders				
2P Toolbar	~			
AB-COVID-19 Toolbar				
FHTO Opioid Only PSS Front				
FHTO Opioids				
lan depression temp reminder				
lan - Greenbrook Nursing Test				
lan test angela holdbrook				
lan test smoking reminder				
lan toolbar 1.0				
ndrew Street FHO Toolbar T				
rnprior toolbar				
SA Candidates				
typical antipsychotic bw remi				
V				
V diabetes test				
elmont test				
ipolar tracking				
isphosphonate test				
DM - Reminder		Delete Use		Addition
hronic Non Cancer Pain CNC		Deleté Liné	T 1	Add Line
ND OHT IFMT - Frailty Remin		Indent Line ->	EditLine	<- Outdent Line
Cond BMD-Osteoporosis Oste		and child fille ->	cont cirier	S Outdent Line



14. Click Other > Current User Initials >

contains > enter PSS initials.

Add Search Criterion			
Demosratia			
Demographics	Current Doctor Initials	contains	AAV
Patient Profile	Current User's Role	contains the word	
VISITS	Current User Initials	does not contain the word	
vitais	Today's Date	does not contain	
Immunizations		IS	
Ireatment		is not	
Allergies		is empty	
CPP Problems		is not empty	
CPP Past Medical History		starts with	
CPP Family History		enas with	
CPP Risk Factors			
Lab Values			
Lab Text			
Diagnostic Imaging			
Diagnostic Test Reports			
Consultation Report			
Miscellaneous Letters			
Medical Report			
Custom Forms			
Cohorts			
Pending Tests/Consults			
Bills			
Appointments			
All Text Notes			
Other			
Restrictions			
Nested Reminder			
Scoring			

15. Click Show
Custom Form
or Stamps and
select
"E2P Toolbar". Then
click Done to
save your
work.

Edit Reminders

Edit			
		Reminder Name: E2P Toolbar	
Reminders		Current User Initials contains CL	
E2P Toolbar	^	N	
1AB-COVID-19 Toolbar			
AFHTO Opioid Only PSS Front			
AFHTO Opioids			
alan depression temp reminder			
Alan - Greenbrook Nursing Test			
alan test smoking reminder			
Alan toolbar 1.0			
Andrew Street EHO Toolbar T			
amprior toolbar			
ASA Candidates			
atypical antipsychotic bw remi			
AV			
AV diabetes test			
belmont test			
bipolar tracking			
Bisphosphonate test			
CDM - Reminder		Delete Line	Add Line
Chronic Non Cancer Pain CNC			
CND OHT IFMT - Frailty Remin		Indent Line -> Edit Line	<- Outdent Line
Cond_BMD-Osteoporosis Oste			
Cond_bw banadic Surgery M	~	Comments:	
\bigcirc Show Intervention as Reminder:			
Show Custom Form or Stamp:		2P - Toolbar 🗸 🗸	
Priority: O High (scan da	aily	Medium (reminder report) O Low (next visit)	◯ Ignore (do not evaluate)
Delete Reminder		Cancel Add	Done

 \times



D. New Tool Version Process

After you have downloaded the updated tool package, follow these steps to <u>import the tool</u> <u>into the EMR</u>.

Heart Failure Management Tool - Version 3.0 Update

Before using the updated Heart Failure Management Tool, you must complete the form customizations and localization settings for certain features to work.





<pre>ustom stamp ox. ustom stamp ox. the window on he right, scroll own to the line or "Checked". he window on he click on the ox next to it to heck it off. Stamp name Click on the corresponding blank box. n the top right alif of the indow: Scroll down to the Stamps list and search for the stamp you would like </pre>	1. Click on the	Form settings - customizatio	on and localization se	ettings		Current User
 absort statump of the window on the right, scroll own to the line or "Checked". here nclick on the ox next to it to heck it off. Stamp name Click on the corresponding blank box. in the top right all of the side off cataon form blanc screen to the		Changes MUST be made and saved in f	lorm editor mode. Customiza	ations will be reflected site-wide for all users		Current Doctor Patient Doctor
ox. at the window on he right, scroll own to the line or "Checked". be the window on he right, scroll own to the line or "Checked". he the window on he right, scroll own to the line or "Checked". he the window on he right, scroll own to the line or "Checked". he the window on he right, scroll own to the line or "Checked". he the top right at the schedule data with the schedule data	custom stamp	SOAP note stamp customizatio	n	1. Select option 2. Stamp na	ame	Referring Doctor Family Doctor
a the window on he right, scroll own to the line or "Checked". an enclick on the or neck it off. Stamp name Click on the corresponding blank box. nt he top right all of the indown. Scroll down to the Stamps list and search for phase search and the search for the stamp you would like	DOX.	Resource must be completed if cur Default E2P stamp will be selecter	ustomizing	Custom stamp!		Address Book Entry Eax Cover Page
The the window on the right, scroll own to the line or "Checked". The click on the ox next to it to heck it off. Stamp name Click on the corresponding blank box. In the top right all of the findow: Scroll down to the Stamps list and search from babit reactor and the stamp of the stamp		Custom form resource localizat	tion	All steps (1-3) MUST be completed for lin		Patient Property Patient Search
<pre>he right, scroll own to the line or "Checked". he nen click on the ox next to it to heck it off. Stamp name Click on the corresponding blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like</pre>	n the window on	Referral targets	2 Input dieplay Jabel	3. Add Desource Name (website or custom	- form)	A Datiant Damindar
 a state to the line or "Checked". b and to the line or "Checked". c and to the line or "Checked". b and to the line or "Checked". c and the line or "	he right, scroll	website custom form	test	www.ehealthce.ca	Nan	ne Valu w Edit Text Border
whether is during the week during the week is during the week is during the w	lown to the line	website custom form	google llabs	rwww.google.ca 2013 Lab Requisition	Inclu	ude In Printout
 and childred in the principal starting of the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start basis is a start from it being in the start in the start from it being in the start	or "Chookod"	website custom form	label label	resource name	Grap	oh As oh Date Field Id
hen click on the ox next to it to heck it off. Stamp name	or checked.	imaging referral targets			Reso	Order 0
The net click on the ox next to it to heck it off. Stamp name		website custom form	label label	resource name	Chec	cked
ox next to it to heck it off. Stamp name Click on the corresponding blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	hen click on the	website custom form	label	resource name	Keyn	word for Selection
heck it off. Stamp name Click on the corresponding blank box. In the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	oox next to it to				Cust	om Height 9
Stamp name Click on the corresponding blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp website custon form usbal resource name usbal resource name website custon form usbal resource name usbal resource name usbal resource name usbal resource name	heck it off.					
Stamp name Click on the corresponding blank box. Form settings - customization and localization settings Charges MUST be made and saved in form editor mode. Customizations will be reflected site wide for all users SOAP note stamp customization In the top right alf of the inindow: Scroll down to the Stamps list and search for the stamp you would like						
Stamp name Click on the corresponding blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like				pecify_Text_Vita	al"@Hfdiagnosis".text_(Ki Score reminder value
Click on the corresponding blank box. In the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	stamp name	Form settings - customize	ation and localizati	on settings		assisstive_devices bp
corresponding blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	Click on the	Changes MUST be made and saved	a in form editor mode. Cu zation	stomizations will be reflected site-wide for a	il users	Breast_Cancer_Scree
blank box. n the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	corresponding	Enable only ONE checkbox		1. Select option	2. Stamp name	Chol_and_RBG
In the top right alf of the vebsite of custom form resource lane Scroll down to the Stamps list and search for the stamp you would like Ist and search for the stamp you would like	blank box.	Resource must be completed	if customizing	custom stamp		CHOL_RBS ChronicPainRefLetter dinic
<pre>in the top right alf of the indow: Scroll down to the Stamps list and search for the stamp you would like</pre>		Custom form resource loca	lization			CNCP_Action_Plan CNCP_Adverse_Child
1. Select Type 2. Input display label 3. Add Resource Name (website or custom form) alf of the indow: Note: Scroll down to the Stamps Note: Scroll down to the Stamps Note: Scroll down form Iabel resource name list and search for the stamp you would like Custom form Iabel resource name Note: Note: Stamps		Referral targets				CNCP_Demographic_i CNCP_FS
alf of the indow: Scroll down to the Stamps list and search for the stamp you would like	on the top right	1. Select Type	2. Input display la	3. Add Resource Name (website	e or custom form)	CNCP_funcsoc_hx CNCP_Medical_Consu CNCP_Medical_Consu
vindow: Scroll down to the Stamps list and search for the stamp you would like vou would like	alf of the	website custom form	google	rwww.google.ca		
Scroll down to the Stamps list and search for the stamp you would like	/indow:	website custom form	llabs	2013 Lab Requisition		olour Black
the Stamps list and search for the stamp you would like	Scroll down to	website custom form	label	resource name	O	paque
list and search for the stamp you would like website custom form label resource name	the Stamps	imaging referral targets			To	coltip Text
for the stamp you would like		website custom form	label	resource name	Te Fe	ext chf ont Name Helve
for the stamp you would like	list and search	website custom form	label	resource name	St	ze 9 yle plain s-Ma 88
you would like	for the stamp				Re	auired
	you would like					
to embed	, to embed					
	hen on the					
pen on the	hottom right half					
nen on the ottom right half	of the window					
nen on the ottom right half f the window:						
nen on the ottom right half f the window:	Coroll down to					
nen on the ottom right half f the window: Scroll down to	Scroll down to	1				
nen on the ottom right half f the window: Scroll down to the line for	the line for					
nen on the ottom right half f the window: Scroll down to the line for "Text".	the line for " Text ".					
hen on the ottom right half f the window: Scroll down to the line for "Text". Then enter the	the line for " Text ".					
hen on the ottom right half f the window: Scroll down to the line for "Text". Then enter the memo of the	Text ".					
hen on the ottom right half f the window: Scroll down to the line for "Text". Then enter the name of the	 the line for "Text". Then enter the name of the 					
hen on the ottom right half f the window: Scroll down to the line for "Text". Then enter the name of the stamp you	 the line for "Text". Then enter the name of the stamp you 					



E2P Tool Installation Guide

TELUS PS Suite EMR

Cli	ck on the box	Form settings - customization	n and localization set	pecny_rext_vitar @maiagnosis .tex		Pronouns	r
for	· · · · · · · · · · · · · · · · · · ·	Changes MUST be made and saved in fo	Current Doc	tor tor			
No	no (Al Soribo)	Enable only ONE checkbox	n	1. Select option 2. Stamp name	. 1	Family Docto Profile	or and a second s
NO	ile (Al Scribe)	Resource must be completed if cu Default E2P stamp will be selected	stomizing I otherwise	Custom stamp None (Al Scribe)		Address Boo	ok Entry Page
		Custom form resource localizati	ion	All steps (1-3) MUST be completed for link to appea	ar	Patient Prop Patient Sear	erty
In t	the window on	Referral targets 1. Select Type	2. Input display label	3. Add Resource Name (website or custom form)		A Datiant Dam	inder
the	e right, scroll	website custom form	test	www.ehealthce.ca		Name Show Edit Text Border	Value
do	wn to the line	website X custom form	llabs	2013 Lab Requisition		Include In Printout Compact Stamp Text	
for	"Checked"	website custom form	label	resource name		Graph As Graph Date Field Id Resource Name	
101	Oneoked .	imaging referral targets	labal		1	Tab Order Radio Button	•
		website custom form	label	resource name		Checked Diameter	
Ine	en click on the	website custom form	label	resource name		Keyword for Selection Event Triggered	undoUserEditsInLaunchMode
bo	x next to it to					Custom Height	9
ch	eck it off.						
	Το α	ustomize the fo	orm resou	rces, follow these in	struc	tions.	
То	act a website ref			taraoto follow those	otopo		
10	set a website rei	Form settings - customizet	g referral		steps	Pronouns	
1. S	elect Type:	Changes MUST be made and saved i	in form editor mode. Cust	omizations will be reflected site-wide for all users			
Cli	ck on the box	SOAP note stamp customizat				VisiOve Opaque	
for	website.	Enable only ONE checkbox Resource must be completed if	customizing	1. Select option 2. Stamp custom stamp	name	Event Handlers Tooltip Text	
•	In the window	Default E2P stamp will be select	ted otherwise	None (Al Scribe)		Section ID Text	settings website
	on the right	Custom form resource localiz	zation —	All steps (1-3) MUST be completed for I	ink to app ear	Size Style	9 plain
	on the light,	1. Select Type	2. Input display labe	3. Add Resource Name (website or custo	om form)	Width Required	50
	scroll down to	website custom form	label label	resource name		Show Edit Text Border Include In Printout	
	the line for	website custom form	label	resource name		Graph As Graph Date Field Id	
	"Checked".	website custom form	label label	resource name		Resource Name Tab Order	1
•	Then click on	imaging referral targets				Checked	2 🗢
	the box next to	website custom form	label	resource name		Keyword for Selection Event Triggered	undoUserEditsInLaunchMode
	it to check it	website custom form	label	resource name		Custom Height Topple Group Name	0
	OII.						
2. I	nput display	Form settings - customiza Changes MUST be made and saved	ition and localization in form editor mode. Cust	on settings tomizations will be reflected site-wide for all users		Pronouns	
lab	bel	SOAP note stamp customiza				Name Item Type	Value text
•	Click on the	Enable only ONE checkbox Resource must be completed it	f customizing	1. Select option 2. Stamp	name	Band Id Id Name	item468 Custom1DisplayLabel
	label box	Default E2P stamp will be selec	cted otherwise	None (Al Scribe)		X Y	1193 251
10.1		Custom form resource locali	ization	All steps (1-3) MUST be completed for I	ink to app ear	Colour Visible	Black
in t	the window on	Referral targets 1. Select Type	2. Input display lab	el3. Add Resource Name (website or custo	om form)	Event Handlers Tooltip Text	
the	e right, scroll	website custom form	label label	resource name		Certion 10 Text	Diuretic Regimen
do	wn to the line	website custom form	label	resource name		Font Name Size Style	9 plain
for	"Text".	website custom form	label label	resource name		Width Required	100
•	Then enter a	imaging referral targets				Show Edit Text Border Include In Printout	
	name for the	website custom form	label	resource name		Graph As Graph Date Field Id	
		website custom form	label	resource name resource name		Resource Name Tab Order	0
	reterral you	<u></u>				Editable Justification	left
	wish to add.						



E2P Tool Installation Guide

TELUS PS Suite EMR

3 Add Pesource	Form settings - customiza	ation and localization s	settings	Calculated
S. Add Resource	Changes MUST be made and saved	l in form editor mode. Customi	izations will be reflected site-wide for all users	Name Value
Name (website or	SOAP note stamp customiz		1. Select option 2. Stamp name	Item Type text Band Id
custom form)	Resource must be completed i	if customizing	custom stamp	Id tem565 Name Custom1ResourceName
Click on the	Default E2P stamp will be sele	cted otherwise	None (Al Scribe)	X 1332 Y 252 Colour Black
resource	Referral targets		All steps (1-3) MUST be completed for link to app	Visible Opaque
name box.	1. Select Type	2. Input display label	3. Add Resource Name (website or custom form)	Event Handlers Tooltip Text Section ID settings
In the window on	website custom form	label	resource name	Text https://decongest.ca/
	website custom form	label label	resource name	Size 9 Style plain Visith 150
the right, scroll	website 🔳 custom form	label	resource name	Required Show Edit Text Border
down to the line	imaging referral targets	label	rasource pame	Include In Printout
for " Text ".	website custom form	label	resource name	Graph Date Field Id Resource Name
• Then enter the	website custom form	label	resource name	Tab Order 0 Editable
link for the				7 Justrication lieft
referral vou				
wish to add				
		t follow the	a atopa:	
	Form settings - customize	et IOIIOW LITE	se sleps:	Pronouns
I. Select Type:	Changes MUST be made and saved	in form editor mode. Customi	izations will be reflected site-wide for all users	Name Value
Click on the box	SOAP note stamp customize		1 Select ention 2 Stamp name	Visiole U Opaque
for custom form.	Resource must be completed i	f customizing	custom stamp	Tooltip Text Section ID settions
• In the window	Default E2P stamp will be sele	cted otherwise	None (Al Scribe)	Text vvebsite Font Name Helvetica
on the right,	Referral targets		All steps (1-3) MUST be completed for link to app	201 Size 9 Style plain
scroll down to	1. Select Type	2. Input display label	3. Add Resource Name (website or custom form)	Required Show Edit Text Border
the line for	website custom form	label	resource name	Include In Printout
	website custom form	label label	resource name	Graph As Graph Date Field Id Resource Name 1
"Cnecked".	website custom form	label	resource name	Tab Order 0 Radio Ri Mon
• Then click on	imaging referral targets	label	1050U/50 0 3000	Diameter 10 Keyword for Selection
the box next to	website custom form	label	resource name	Event Triggered undoUserEditsInLaunchMode Custom Height 0
it to check it	website custom form	label	resource name	Toggie Group Name Draw the Border
off.				
2 Input display	Form settings - customiza	ation and localization	settings	Caculated
labol	Changes MUST be made and saved	l in form editor mode. Custom	izations will be reflected site-wide for all users	Name Value
	Enable only ONE checkbox		1. Select option 2. Stamp name	Item Type text Band Id
Click on the	Resource must be completed Default E2P stamp will be sele	if customizing cted otherwise	custom stamp	Id item573 Name Custom3DisplayLabel K 1193
label box.	Custom form resource local	lization	All steps (1.3) MUST be completed for link to apr	r 283 Colour Black
In the window on	Referral targets			Vable Opeque Event Handlers
the right, scroll	1. Select Type X website custom form	2. Input display label Diuretic Regimen	3. Add Resource Name (website or custom form) https://decongest.ca/	Toolip Test Easting Th willings
down to the line	website custom form	label	resource name	Text Weight log
for " Text "	website custom form	label	resource name	Style plain Width 100
Then enter a	website custom form	label	resource name	Required Show Edit Text Border
• Inen enter a	imaging referral targets	label	resource name	Compact Stamp Text
name for the	website custom form	label	resource name	3raph Date Field Id custom megins v Focole Group Name
referral you	website custom form	label	resource name	Draw the Border C
wish to add.				Stop When Tabbing



3. Find the form	
name:	Image: Second s
	Only show forms containing weight log Create Encounter Assistant
Go to the forms	CHF Sept 2017 for demo only Heart Failure Visit Tool QBIC - new layout Heart Failure Visit Tool QBIC - oncinanal layout 1
search bar, select	HE Wedst Los
the custom form,	Paliative Form QBIC CHF backup Rename Form OBIC Constitue
riaht-click, and	QBIC Congestive H Duplicate Form QBIC Congestive H Deactivate Form
choose " Rename	(QBLC Congestive Heart Failure CHF (N_Hastings) QBLC Heart Failure HF − Dr Spanglet SC_HF_LayoutNtal
Form."	
Copy (Ctrl +C) the	
form name Then	
click cancel to	
close the window	◆ Progres Input × ×
	Re 2 What is the new name for 'HF Weight Log'? Everydit Log
Navigate back to	OK Cancel
the HE Tool form	h
sottings window	
2 Add Posourco	Form settings - customization and localization settings
S. Add Resource	Changes MUST be made and saved in form editor mode. Customizations will be reflected site-wide for all users tent Type tent tent tent tent tent tent tent te
	SOAP note stamp customization Id
Click on the	Resource must be completed if customizing custom stamp r 284 Default E2P stamp will be selected otherwise None (A) Scribe) Colour Black
resource name	Custom form resource localization All steps (1-3) MUST be completed for link to appear
box.	Referral targets 1. Select Type 2. Input display label 3. Add Resource Name (website or custom form) Text UHF Weight log
	W website Custom form test www.ehealthce.ca Ford Name Hendlica W website Custom form concernance Size p W website Custom form concernance Size p
In the window on	website X custom form Weight log HF Weight log Required Required
the right, scroll	website custom form label HF Weight log Include in Protocol
down to the line	imaging referral targets
for " Text ".	website custom form label resource name Tab Order 0 website custom form label resource name Edable 0
	website custom form label resource name Machine Resource name Resour
Paste (CTRL +V)	
the name of the	
referral you wish	
to add.	
Navigate to the	Edit E2P - HF - Visit Form PSS
top left corner to	File File Curtary Form
save your work!	File Edit Custom Form
	Save Ctrl+S Text_Vital"NYHA".text_of_latest
Or use your	E Test Print Ctrl+P
keyboard CTRL+S	Italian settings - customization and localize
to Save.	
	Close Ctrl+W



A. Tool Feedback

We would love to hear your feedback! Users are welcome to share their thoughts and opinions regarding the tool. We've also included the ability to share your feedback anonymously or you can also include your email address if you would like to be contacted in the future.

*Links can be found at the footer of each module next to the usage analytics link

B. Overview of Usage Analytics

The eHealth Centre of Excellence tracks usage to understand the extent to which our tools are being used. We are committed to protecting the data we are collecting and sharing. With our EMR usage analytics program, we collect general information about your usage (e.g., clinic name, name of tool used, date of usage, clinician type, anonymized clinician ID, and anonymized patient ID). **There is absolutely no Personal Health Information (PHI) collected by usage analytics**, and no assessment of clinical knowledge or expertise is made. Information collected by usage analytics may be shared with external organizations, such as funding bodies and evaluators, to support program evaluation, sustainability, and future funding opportunities.

Participation in usage analytics is optional and you may withdraw your participation at any time. However, your participation ensures that E2P tools are meeting the needs of frontline clinicians. You would be supporting the meaningful adoption of clinical guidelines, as well as the development of future tools and updates. It's an easy way to support quality improvement – you don't have to do anything!

For more information, please contact <u>privacy@ehealthce.ca</u> or see our <u>privacy statement</u>. If you would like to learn more about our EMR usage analytics program and the benefits of participating, please visit our <u>website</u>.

E2P brings together multi-disciplinary, cross-sector expertise under the joint leadership of the Centre for Effective Practice, eHealth Centre of Excellence, and North York General Hospital. Funding and strategic guidance for E2P is provided by Ontario Health in support of Ontario's Digital First for Health Strategy.

