



is currently seeking a full-time (contract)  
**Knowledge Translation and Evaluation Specialist**

**Program Overview:**

The eHealth Centre of Excellence (eCE) develops, implements and advances digital health tools and services to better serve patients and clinicians across Ontario. The eCE advocates for the continued and improved use of technology to enhance the connection and relationship clinicians and patients have with each other and with the Ontario and Regional healthcare system. This initiative is supported by the deployment of digital health technologies such as Electronic Health Records, eReferral, eConsult, Virtual Visits, Tablets, Robotic Process Automation (RPA), along with collaborative partnerships with regional and provincial agencies. Critical to the success of eHealth initiatives is working with system partners to support priorities that ensure the best care for patients. The eCE's founding vision is one of innovation and partnership, with a mission to create a collaborative space used to share knowledge, develop best practices and utilize technology to enrich clinical care.

**Position Description:**

As part of the Knowledge Translation and Evaluation (KTE) Team, the KTE Specialist reports to the Manager of Knowledge Translation and Evaluation and contributes to the evaluation and research of health information technologies in different health care settings, gathering evidence to inform the developments of different digital health initiatives. The incumbent will be responsible for supporting the development and implementation of evaluation plans and research protocols, creating data collection tools, gathering and analyzing data, and communicating results. This position involves the completion of best practice and clinical literature searches, evaluation planning, data collection, management of large data sets, analysis, manuscript writing/submission, research ethics board application writing/submission, report writing and other duties as required to complete program deliverables.

**Key Roles and Responsibilities:**

- Collaborate with program leads, staff and external stakeholders in the planning and evaluation of digital health initiatives.
- Develop and implement evaluation plans to assess organizational, clinical, and system-level outcomes associated with the implementation of digital health solutions in different health care settings
- Create and administer both quantitative and qualitative data collection tools, gather and analyze data, and communicate results in various formats, aligning with stakeholder needs for information
- Manage a large data set and ensure ongoing validity and usability
- Manage a dashboard view of the data set providing training to new users

- Develop case studies that examine the impact of digital health tools within specific workflows, in order to support change management and adoption
- Provide guidance and oversight on research projects including protocol writing, ethic board reviews, data collection and analysis, manuscript writing.
- Collaborating with external partners to drive research and evaluation in digital health across the province
- Conduct environmental scans and literature reviews to identify key stakeholders, trends and developments related to different digital health solutions
- Prepare presentations, papers, reports, abstracts and articles
- Other duties as assigned

**Experience, Skills & Qualifications:**

- Undergraduate degree in program evaluation, epidemiology, or in a health-related field with a focus on research and/or evaluation; Master's degree preferred.
- 3 years' experience in a related field.
- Credentialed Evaluator status is an asset.
- Demonstrated experience conducting both qualitative and quantitative data analyses: coding and cleaning data applying methodologies using statistical software such as SPSS, SAS, NVivo; analyzing and reporting on data.
- Ability to interpret and explain research techniques, methods and results in plain language across diverse audiences and decision-makers.
- Excellent critical thinking, problem-solving, analytical and conceptual thinking skills.
- Experience with Power BI, or other analytical dashboarding is an asset.
- Experience with preparing reports and ensuring quality of reports and data.
- Experience participating in planning and strategy, working on projects related to health informatics, and implementation planning initiatives.
- Experience with writing proposals, ethics applications and preparing materials for publication
- Demonstrated experience in working in cross functional project teams, building and maintaining effective and productive working relationships in complex, multi-stakeholder healthcare environments.
- Demonstrated experience in resolving conflict and successfully building consensus.
- Demonstrated experience organizing and maintaining effective project documentation.
- Ability to work in a diverse and fluid working environment recognizing that different opinions and backgrounds can bring strength to the tasks at hand.
- Some travel within Ontario may be required.

If this position is of interest to you, please send your cover letter and resume to: Human Resources at [hr@ehealthce.ca](mailto:hr@ehealthce.ca)

**Feel like you don't meet all the requirements?** If you have some of the skills and experience that we're looking for and are willing to learn the rest, we encourage you to reach out to us!

The eHealth Centre of Excellence team is a respectful and inclusive workplace. Upon individual request, hiring processes will be modified to remove barriers to accommodate those with disabilities. Should any

applicant require accommodation through the application, interview or selection processes, please contact Human Resources at [hr@ehealthce.ca](mailto:hr@ehealthce.ca) for assistance.

The eHealth Centre of Excellence team is committed to employment equity. We encourage applications from all qualified candidates including, 2SLGBTQ-identified persons, persons with disabilities, First Nations, Inuit and Métis individuals, and members of Black and other racialized communities, and individuals who speak languages other than English.

We thank all interested applicants; however, due to the volume of resumes we receive only those selected for an interview will be contacted.